

The Food Bank of North Alabama

2018 Spring Unpaid SNAP Outreach Internship: Now Accepting Applications

Dates: January to May

Reports to: SNAP Outreach Coordinator

Status: Part-time 8-10 hours/week (flexible)

Position Summary:

Are you passionate about alleviating hunger and poverty in your community? Are you interested in healthy food access, community building and helping families at risk of hunger? The Food Bank of North Alabama wants your help! We are looking for an enthusiastic intern to assist in increasing participation in the SNAP program, formerly known as food stamps. SNAP benefits (Supplemental Nutrition Assistance Program) serve the community by significantly reducing hunger and poverty while boosting local economic activity. This internship will engage applicants in hands-on service experience, professional case management and nonprofit experience, and is suited for a variety of majors.

Key Tasks and Responsibilities; including but not limited to:

- Act as a knowledgeable resource of the SNAP program
- Perform direct outreach to food insecure communities, sharing information about SNAP
- Educate applicants about the program and the application process
- Assist applicants, in person and over the phone, with the application and ensure its completion
- Submit applications and event information to online tracking database
- Opportunity for exposure to other Food Bank programs

Qualifications:

- A passion for hunger alleviation and contributing to a healthy, hunger free community
- Proficiency in MS Office (Excel and Word)
- Good judgment when handling sensitive and/or confidential material
- Time management skills
- Valid Driver's License and Car Insurance

Personal Qualities:

- Positive and energetic
- Person who enjoys helping others
- Friendly, courteous customer service skills
- Exhibits a professional demeanor and respect of others' opinions and participation
- Flexible and adaptable to change
- Ability to work independently and collaboratively

How to Apply:

Send resume and cover letter to Carol Sporleder at snap@fbfna.org with the subject heading "Outreach Internship".

This position is unpaid.

You may be eligible to receive college credit for this position; you are responsible for coordinating credit with your college/university. We will provide documentation needed for credit, and letters of recommendation upon request.